

<b>For meeting to be held on: December 5, 2012</b>	<b>Submitted by: Jaime Francisco</b>	<b>For: Action</b>	<b>Agenda Item # 7(F)(3)</b>
<i>C11/Public Work/Dec5,12LandFilSupervisor</i>			
<b>Subject: Land Fill sites Supervisor Contract</b>			

**BACKGROUND:**

It has come to my attention that the contract for the Site Supervisor at both Land Fill Sites expires at the end of this year. I believe that the date to review the contract was noted in the Microsoft Outlook Calendar but was lost when the hard drive for the computer had to be replaced, my apologies to council. In the future contract dead lines will be recorded in more than one location.

**ANALYSIS:**

I have reviewed the situation with Mike Sholdice, site supervisor for both sites. Mike was aware that the contract would expire at the end of the year but did not express concern.

In attempting to rectify the situation, Mike would accept a three year contract with an increase based on the CPI from the previous year. Mike would prefer a three contract in case he incurred large repair costs to his equipment.

Although not totally tied to the three year contract he would accept a 6 month extension at the 2012 rate after which time the municipality can choose to let out a tender.

Mike Sholdice has shown that he has the ability to supervise, operate and maintain the land fill site at a high standard. He has been on site when MOE conduct their inspection and has been very helpful dealing with them.

**RECOMMENDATION:**

That municipal council authorizes the Public Works Manager to negotiate a three year contract with Mike Sholdice for the Operations & Maintenance of the Trillium and Limerick Land Fill Sites and report back to council for approval.