

**THE MUNICIPALITY OF SOUTHWEST MIDDLESEX
BY-LAW NO. 2019/065**

**Being a by-law to set out the remuneration
and expenses for members of council
and local boards**

Revised as per R#2019-0549 and By-Law 2019-105

WHEREAS section 283 of The Municipal Act, S.O. 2001, c.25, provides that the council of a municipality may pay remuneration and expenses to members of Council and members of any local board of the municipality;

AND WHEREAS section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS section 10 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipality may pass by-laws respecting any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS Council adopted by resolution that council honorariums and per diem be increased by 1/3 effective January 1, 2019 due to the removal of the 1/3 tax exemption at its December 19, 2018 meeting;

AND WHEREAS Council adopted by resolution that the funds budgeted for councillor training and education be pooled, rather than specifically allotted for councillors, with a limit of two conferences per year per councillor, with unlimited day sessions for each councillor at its February 27, 2019 meeting;

AND FURTHER that where the budget permits, councillors are encouraged to submit requests to council for approval for attendance at additional conferences when any councillor is past their limit for training;

NOW THEREFORE BE IT ENACTED AS FOLLOWS:

1. The salary/honorarium for 2019 is as follows:

	Salary/Honorarium
Mayor	\$18,113.04
Deputy Mayor	\$ 10,565.96
Councillors	\$ 6,792.44

The salary/honorarium covers meeting preparation and research, meetings with ratepayers, consultants, and staff, attendance at on-site meetings, attendance at the office to sign cheques, by-laws, etcetera and interact with the staff and public, and attendance at meetings out of interest for information and background.

The meeting rate covers attendance at any Southwest Middlesex event that meets the definition of 'meeting' under the *Municipal Act, 2001*, including budget meetings, visioning sessions, committee meetings, and board appointments.

Payment for meetings will be as follows:

- 0 to 3 hour meeting = 1 x meeting rate
 - >3 to <5 hour meeting = 1.5 x meeting rate
 - >5 to 7 hour meeting = 2 x meeting rate
2. That the mileage rate for council members using their vehicle for business outside the municipality be as currently established by the County for anyone authorized to travel for municipal business (as at January 1, 2019, the rate is \$0.55/km).
 3. Reimbursement for registration and travel for day seminars is unlimited, subject to overall budget for education and training for members of council.
 4. Expenses payable to delegates at conventions are outlined on Schedule A.
 5. That members of Council or other persons appointed by Council to serve as members of the following local boards and other bodies shall receive the same remuneration and expenses as members of Council attending council approved committee meetings:
 - Economic Development
 - Brooke-Alvinston Fire Board
 - Four Counties Transportation
 - Lower Thames Conservation Authority
 - Tri-County Water Board
 - Recreation Committee
- Should any of these committee pay a meeting rate lower than that of Southwest Middlesex, the councillor shall submit to SWM the difference.
6. Prior to any member of Southwest Middlesex Council accepting a third party appointment to a Board, Committee, or Standing Committee appointment that requires compensation from the Municipality of Southwest Middlesex, the nominee will obtain approval from the Municipality of Southwest Middlesex for the appointment.
 7. Council will be required to approve by resolution all appointments that arise during the council term.
 8. That seminars be paid the following per diem rates (Schedule A):
 - a) Less than 3 hours, including travel time – 50% of the per diem
 - b) More than 3 hours, including travel time – 100% of the per diem
 9. That the salary/honorarium, meeting rate, and per diem rate shall be adjusted annually on January 1st to reflect the percentage change during the preceding year of the Consumer Price Index.

10. That this by-law rescinds Southwest Middlesex By-law No. 2017/043.

Read a first and second time this 19th day of June, 2019.

Mayor

Clerk

Read a third time and finally passed this 19th day of June, 2019.

Mayor

Clerk

SCHEDULE "A"
BY-LAW NO. 2019/065
THE MUNICIPALITY OF SOUTHWEST MIDDLESEX
POLICIES RE: ATTENDANCE AT CONVENTIONS/CONFERENCES

Expenses payable to delegates at conventions:

1. Registration fee for two (2) authorized conventions/conferences per year.
2. Accommodation and parking costs for convention dates including one night prior, with the submission of appropriate receipts.
3. The cost of meals to a maximum of \$75 per day with the submission of appropriate receipts. Alcohol will not be reimbursed.
4. \$238.29 per diem shall be paid for each day attendance at the convention (including travel time). Under 4 hours shall be paid out at 50% the per diem rate.
5. Airfare or train expenses reimbursed with receipts.
6. Any councillor wishing more than two conferences shall submit the request to council for approval prior to registration.