

SOUTHWEST MIDDLESEX ICE RENTAL AGREEMENT

RECREATION & FACILITIES DEPARTMENT, 138 MILL STREET, GLENCOE, ONTARIO, N0L 1M0
ARENA: 519-287-2839 OFFICE: 519-287-2015 ext.112 FAX: 519-287-2359 EMAIL smacdonald@southwestmiddlesex.ca

A GENERAL INFORMATION

Name of Lessee:
Address:

Primary Contact:
Telephone Number:
E-Mail Address:

Organization/Association:

B RENTAL INFORMATION

Days & Times:

Starting Date:
Finishing Date:

Tournaments:

Black-Out Dates:

ICE RENTAL RATE	
	\$ 144.25 per hour
+ H.S.T.	\$ 18.75
TOTAL RATE	\$ 163.00 per hour

Holiday Closures:

Dec 24 – closed at noon, Dec 25 & 26 – closed, Dec 31 – closed at noon, January 1 – closed.

C TERMS OF CONTRACT

PAYABLE at facility in advance monthly

Contract Approved by: _____

Facility Position: Facilities & Recreation Manager

I, the undersigned have read, understand and agree to the terms and conditions in this contract which are stated on the second page and hereby accept the same on behalf of the said members of the organization, team or association. I acknowledge and agree that breach of any of the said conditions may result in the termination of the allotted ice time at the discretion of the Southwest Middlesex Manager of Facilities & Recreation.

Lessee Signature: _____

Date: _____

ICE TIME POLICIES and CONDITIONS OF RENTAL

DEFINITION

“Representative” – refers to any individual working/volunteering on behalf of the Lessee. This could include, but is not limited to convenors, coaches, training staff, etc.

GENERAL

1. Rental of ice time is based on a “50” minute hour. (Ice surface floods, when deemed necessary, will be conducted during the last 10 minutes of the rented hour.)
2. The representative shall ensure that all members keep off the ice during the resurfacing thereof and shall not go on the ice until the resurfacing has been completed. Arena attendants have been instructed to leave the ice surface uncompleted if this policy is violated.
3. Teams must leave the ice surface promptly to help maintain our schedules.
4. The Municipality will not be responsible for any lost or stolen goods or money, whether from a dressing room or elsewhere.
5. If you wish to play a game other than the Pre-scheduled, the management must be notified 24 HOURS in advance, so an additional employee will be scheduled for duty.
6. The representative renting the ice shall be responsible for all damages caused to the building, grounds, chattels and equipment belonging to the Municipality, reasonable wear and tear considered. The said damages are to be repaired or paid for to the full satisfaction of the management of the arena.
7. The Municipality carries public liability and accident insurance for the protection of spectators and employees. The representative renting the ice shall be responsible for such insurance as may be necessary for its personnel and shall assume full liability for any accident occurring in connection with the rental of ice.
8. The Municipality shall reserve the exclusive right to the sale of all food and beverage concessions within the Arena. The sale of or the solicitation of any tickets, goods or commodities of any nature whether charitable or otherwise, shall not be permitted within the Arena unless approval is obtained from the Arena management.
9. Bottled beverages/alcohol and drugs shall not be allowed in the Arena Facility.
10. All Municipal owned facilities including this arena are by bylaw smoke-free.

FEES

1. Ice time rates will be assessed at the current rates as established by the Municipality of Southwest Middlesex.
2. All rentals are payable prior to the use of the ice, unless otherwise arranged with the management of the Arena. Employees are entitled to refuse cash rentals not paid before the start of the designated ice time.
3. All ice time accounts are due when rendered and are net thirty days. Any outstanding accounts beyond thirty days from the date of billing shall be assessed a late payment charge on the unpaid balance (2% per month). Lack of payment will also result in cancellation of any further ice time until account is paid in full.

CANCELLATIONS

1. The Arena Management may cancel ice time at any time in the event of Tournaments and Special Events. For other cancellation situations the Arena Management, whenever possible, notify the representative 48 HOURS prior to the said cancelled ice time. A scheduled list of such special events will be furnished to lessee in advance.
2. For “occasional ice rentals” (meaning those rentals that are not on a set day and time each week for one month or longer) cancellation notice is a minimum of 48 hours – which must be done by contacting Arena Management at 519-287-2839, or via e-mail at smacdonald@southwestmiddlesex.ca. If the required notice is not provided then full payment will still be required for said ice time. For “seasonal rentals” (meaning those rentals that are on a set day and time each week for one month or longer) an organization may occasionally return ice to the municipality by providing a minimum two weeks written notice to Arena Management (via e-mail to smacdonald@southwestmiddlesex.ca) but will be responsible to pay for any cancelled/returned ice time that is not rebooked by the Municipality.
3. Any cancellations caused by storms and flooding, power failure, Act of God or business interruption caused by mechanical failure of the Arenas facilities, will be considered unavoidable and the representative will not be charged for cancellations of that nature.

DRESSING ROOMS

1. The representative shall ensure that the Dressing Rooms are vacated within 30 minutes of leaving the ice. The representative further ensures that the dressing rooms shall be left in a reasonably tidy condition.
2. Any electronic devices with camera capabilities are not permitted for use in the dressing rooms under any circumstances.
3. The representative agrees that it is their responsibility to obtain a dressing room key from the Arena attendant. The Arena management may require a deposit of value from the representative to secure a dressing room key. It is the responsibility of the representative to lock all dressing room doors before going on the ice. Should a lock prove defective or unable to be locked, the representative shall notify the Arena Attendant immediately.